

# SL Booster Club Agenda – July 31<sup>st</sup>, 2024

## Board Members Present:

Welcome-Nancy Burkhardt (past president) -Introduction of newly elected board members

## Treasurer's Report:

A: Cash on hand

C: Payables

B: Receivables

E: Available Funds

## New Business:

### **A: Need to approve membership fees and business fees. Update Forms and Webpage.**

- Volunteers to set up and keep track of membership list

### **B: Business Letters need to be created and mailed out.**

- Project Head
- Date
- Place
- Time

### **C: Table at enrollment.**

Aug 2<sup>nd</sup>

- 8 – 9:30 a.m. Seniors
- 9:45 – 11:00 a.m. Juniors
- 11 a.m. - 12 p.m. Staff Lunch Break
- 12 – 1:30 p.m. Sophomores
- 1:45 – 3 p.m. Freshman

Aug 5<sup>th</sup>

- 8 – 10 a.m. Junior High Returning Students
- 10:30 a.m. – 12 p.m. New Students
- Volunteers

### **D. Dawg Roast September 4<sup>th</sup> @ 6pm**

- Project Head
- In the past they have planned for 600
- School has grill, red tubs, ice
- We have roasters
- Ask the cheerleaders, dance team, coaches, and band to speak/perform
- Try to get the drinks donated
- Purchase chips with no Fritos

### **E. Use of Logo as per Brad Womack**

- See handout

### **F. Merchandise coordinator**

- Need to have volunteers and appoint 1 or 2 people to head this up
- Set a date for shirt designs and approve them. Upcoming sports Football, Volleyball, Girls Golf, Cross Country, Cheer and Dance.
- Vendor contract proposals (bidding to do work for us)
- Students run t-shirt shop; how can we get them involve?
- Volunteers and set nights we want to run tables for Aug. Set up by 6 p.m.
- Need senior word for roster shirts. Need to set a deadline to get these shirts out. The first games are at the end of August first of September.

#### **G. Updating By-Laws**

- Editing is in process and will discuss and approve updates as they are available.

#### **H. Upcoming Fundraising ideas**

- Volleyball Tournament/BB Tournament (Jenny Whitehead has volunteered to head these)
- Slowpitch softball (lake days)
- Dinners to get on school calendar
- HS needs someone to run concessions at fundraisers
- Ideas?

#### **I. Student volunteers as per new graduation requirements**

#### **J. Ways to pay Booster Club**

- We are losing Venmo
- Keep or lose the box at the office
- Pay on website only
- Special permission maybe given by the secretary only

#### **K. Booster Club Tailgate**

- We purchase meat everything else is brought through sign up genius

#### **L: Football for the fence (\$600.00)**

#### **M: Open discussion**

Meeting Name: Silver Lake Booster Club

Date: July 31, 2024

Attendees: Nancy Burkhardt, Angie Cormier, Amanda Farmer, Anna Bolan, Misty Kruger, Shannon Bergmann

TOPIC	NOTES	FOLLOW-UP
Booster Club Overview/Transition	<p>We need to get bank accounts transferred over. Nancy shared the meeting minutes from this meeting will need to be signed off by her and Anna Bolan.</p> <p>Last order of business the outgoing board took was to approve breakfast up to \$200 for Zig and Randy Richards to provide food for the students at weights tomorrow.</p> <p>We reviewed financials of the Booster Club. As of July 19, 2024 there is \$ 3,257.08 in the account. However, some additional deposits and payments have been made since that time.</p>	<p>Once minutes are submitted, Nancy and Anna will work with Dena Kruger to get the bank account transferred.</p> <p>Nancy or Angie check to see if the Booster Club banner can be put out tomorrow.</p>
Venmo Account	We need to get a new Venmo set-up under the Booster Club as the current account is tied to someone else.	Anna to connect with Lucas at SL Bank to determine what we have in place that we may need to get that done. Shannon has information/insight from the bond Venmo that may be helpful.
Membership Form	<p>Keep current membership prices at \$30 for an individual/family and \$100 for a business account.</p> <p>Want to update the membership form to highlight what the Booster Club does, using paragraph Nancy posted on the Booster Club Facebook page.</p> <p>Add a note to follow the Booster Club on Facebook.</p>	<p>Angie/Amanda work to get the letters updated.</p> <p>Misty to send Amanda list of business addresses</p>

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	Update the business letter to go out with the membership form. Send business letters ASAP. Make sure to include Clayton Financial.	
Membership Tracking	It will be important to track memberships and contact information this year. We will be able to use this list to send updates and information to members and request volunteer help.	Misty to maintain list.
Payment Boxes	The group decided they want to keep the payment box option in the office, but would be interested in exploring a new box that is clearly for the Booster Club.	Amanda to check with David Schooler on this.
Enrollment Table	We want to have a table at enrollment on Friday and Monday with membership forms. Anyone who submits a membership during enrollment will receive a SL yard sign, while supplies last.  Schedule: Friday AM – Shannon Friday PM – Misty  Monday Angie and Nancy as available  Schooler to help connect with people when we can't have someone there.	Nancy to ask David about helping with the table.
Membership Gift	Maybe look at a SL sticker or car decal that can be given out with membership sign up for future	
Dawg Roast  September 4	Needs: Volunteers Food/Donations MC  Start serving food at 6 pm, pep rally starts at 6:30 pm.	Angie and Amanda to co-lead this event  Misty invite: SLHS cheer, dance and band  Create sign-up genius for food and volunteers – who is creating this?

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	<p>Look to have fall sports coaches speak, plan for Minute to Win It type games</p> <p>Notes: Get ketchup/mustard packets not bottles. Wrap hot dogs in foil.</p> <p>Misty not available that night</p>	<p>Get an MC (Ann Rupp, Jaxon Blubaugh or Kimberlyn Uhl) – who is making the ask?</p> <p>Invite the youth football and cheer programs – who is making this ask?</p>
Logo	<p>Angie shared the district policy around the use of the SL logo.</p>	
Merchandise	<p>The group agreed this is a massive undertaking and the work put into it up to this point has been greatly appreciated. Looking to create a committee to provide some help and relief for merchandising.</p> <p>Also want to explore other vendor options to help with supply chain and turnaround times. Important to look at screen printing not heat press.</p> <p>Want to get more opportunities for the merchandise table to be set-up. Could find volunteers to help run at games. Ideally up from 6 pm to end of 3<sup>rd</sup> quarter</p>	<p>Angie to ask Christy Fisher, Sabrina Seidl and Dana Harris if they would be interested in serving on this committee.</p> <p>Amanda to talk to Tueka Kruger about serving as the committee chair. If Tueka agrees, we would also like her to attend the first part of board meetings to provide updates.</p> <p>Anna Bolan to serve on this committee as well as board representative</p>
By-Laws	<p>Nancy will update these and share with the new board as they are very outdated</p>	<p>Nancy to update</p>
Other Fundraising	<p>Volleyball and basketball tournaments – Jenny Whitehead has agreed to coordinate a basketball tournament. Want to see if she would do a volleyball one as well.</p> <p>Booster Club dinners – Sept. 13 at the high school football game vs Nemaha Central. Serve Chic-Fil-A</p>	<p>Angie to connect with Jenny to ask about volleyball, and get some details figured out.</p> <p>Create a food committee – Ask Travis Dietrick, Amber Cox and Richelle Ray – Angie to reach</p>

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	Homecoming tailgate – Oct. 11 talking tacos  Could potentially look at running the concession stand.	out and serve as the board representative on this committee
Tailgate	The group decided not to bring this back at this time.	
Requests	There was a request made for the Booster Club to replace the footballs on the fence along Highway 24. It is estimated it will be around \$600 to do this.  It was decided to move forward with this request with the following to take place: Price compare the costs of getting them done Check with the football coaches for jersey numbers Sell old footballs to help off-set the cost of the new ones Request donations specific to this campaign	Amanda to ask Tueka on pricing. Anna to check with Signs to Go  Angie to check with coaches for jersey numbers
Flags/Banners	The Booster Club previous purchased banners to be hung along the light poles on 24. Need permission from Evergy to actually hang them as they own the light poles.	Misty to connect Evergy to see if we can track down a contact.
Next Meeting	August 15 at 6:30 pm at the high school  This meeting will be closed to the public but we would like to have the merchandise and food committees attend at the start of the meeting for updates	
Other		Nancy to make Misty an admin on the Booster Club FB page

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		Angie to get Misty access to the Booster Club website for updates  Everyone text your email addresses to the group
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